

# **Central Community Assembly**

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**Thursday 21 June 2012 at 6.00 pm**

**To be held at Quaker Meeting House,  
St James Street, Sheffield**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Ben Curran (Chair), Janet Bragg, Dunn, Neale Gibson, Bob Johnson, Lindars-Hammond, Mohammad Maroof, Nikki Sharpe, Stuart Wattam, Shaffaq Mohammed, Jillian Creasy and Robert Murphy

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## PUBLIC ACCESS TO THE MEETING

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There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Rebecca Maddox, Community Assembly Manager  
Telephone no. 0114 205 3049  
Email [rebecca.maddox@sheffield.gov.uk](mailto:rebecca.maddox@sheffield.gov.uk)
- John Turner, Democratic Services  
Telephone no. 0114 273 4122  
Email [john.turner@sheffield.gov.uk](mailto:john.turner@sheffield.gov.uk)

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**CENTRAL COMMUNITY ASSEMBLY AGENDA  
21 JUNE 2012**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**  
The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.
- 2. Apologies for Absence from Members of the Assembly**  
To receive any apologies for absence from Members of the Assembly.
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Appointment of Deputy Chair**  
To appoint a Deputy Chair of the Community Assembly for the 2012/13 Municipal Year.
- 6. Highways Private Finance Initiative (PFI) - Road Improvements**  
To receive a presentation from Anita Dell and Steve Robinson, Deputy Chief Executive's Team, and representative from Amey Ltd.
- 7. Public Questions and Petitions**  
To receive any questions or petitions from members of the public at the meeting
- 8. Minutes of Previous Meeting**  
To approve the minutes of the meetings of meetings of the Assembly held on 22<sup>nd</sup> March and 16<sup>th</sup> May, 2012.
- 9. Central Community Assembly Highway Budget Proposals**  
Report of the Community Assembly Manager.
- 10. Central Community Assembly Discretionary Budget Proposals**  
Report of the Community Assembly Manager.
- 11. Nomination of Councillors to Sheffield Homes Boards (Central and North West)**  
To appoint Members to the Sheffield Homes Central and North West Area Boards.
- 12. Date of Next Meeting**  
To note that the next meeting of the Community Assembly will be held on

Thursday, 27<sup>th</sup> September, 2012, from 6.00 pm to 8.00 pm, at Quaker Meeting House, St. James Street.

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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You will have a **personal interest** in a matter if it relates to an interest that you have already registered on the Register of Interests; relates to an interest that should be registered but you have not yet done so; or affects your well-being or financial position or that of members of your family or your close associates, to a greater extent than it would affect the majority of people in the ward affected by the decision.

The definition of family is very wide and includes a partner, step-relations, and in-laws. A "close associate" is someone whom a reasonable member of the public might think you would be prepared to favour or disadvantage.

**If you have a personal interest you must:** declare the existence and nature of the interest at the beginning of the meeting, before it is discussed or as soon as it becomes apparent to you; but you can remain in the meeting, speak and vote on the matter unless the personal interest is also prejudicial.

However, in certain circumstances you may have an **exemption** which means that you might not have to declare your interest.

- You will have an exemption where your interest arises solely from your membership of or position of control/management in a body to which you have been appointed or nominated by the authority; and/or a body exercising functions of a public nature (e.g. another local authority).

In these exceptional cases, provided that you do not have a **prejudicial interest** you only need to declare your interest if you intend to speak on the matter.

- You will have an exemption if your personal interest is simply having received a gift or hospitality over £25 which you registered more than 3 years ago.

### **When will a personal interest also be prejudicial?**

Your personal interest will also be prejudicial if a member of the public who knows the relevant facts would reasonably think the personal interest is so significant that it is likely to prejudice your judgement of the public interest; and

- i. either the matter affects your financial position or the financial position of any person or body through whom you have a personal interest. For example, an application for grant funding to a body on your register of interests or a contract between the authority and that body; or
- ii. the matter relates to the determining of any approval, consent, licence, permission or registration that affects you or any relevant person or body with which you have a personal interest. For example, considering a planning or licensing application made by you or a body on your register of interests.

**Exemptions:** You will not have a prejudicial interest if the matter relates to:

- i. the Council's housing functions – if you hold a lease or tenancy with the Council, provided that the matter under consideration is not your own lease or tenancy;
- ii. school meals, transport or travel expenses – if you are the parent or guardian of a child of school age, provided that the matter under consideration is not the school the child attends;
- iii. statutory sick pay;
- iv. Members' allowances;
- v. ceremonial honours for Members; or
- vi. setting the Council Tax.

**If you have a prejudicial interest, you must:**

- (a) Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- (b) Leave the room unless members of the public are allowed to make representations, give evidence or answer questions about the matter. If that is the case, you can also attend to make representations, give evidence or answer questions about the matter.
- (c) Once you have finished making representations, answering questions etc., you must leave the room. You cannot stay in the room whilst the matter is being discussed neither can you remain in the public gallery to observe the vote on the matter. In addition, you must not seek to improperly influence a decision about the matter.

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### **FURTHER INFORMATION**

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If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)

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## **CENTRAL COMMUNITY ASSEMBLY**

### **Meeting held 22<sup>nd</sup> March 2012** **at the Quaker Meeting House, St James Street**

PRESENT: Councillors Ben Curran (Chair), Janet Bragg, Jillian Creasy, Bob Johnson, Diane Leek, Mohammad Maroof, Shaffaq Mohammed, Robert Murphy, Joe Taylor and Stuart Wattam.

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#### **1. WELCOME AND HOUSEKEEPING ARRANGEMENTS**

1.1 The Chair welcomed attendees to the meeting and outlined basic housekeeping and fire safety arrangements.

#### **2. APOLOGIES FOR ABSENCE FROM MEMBERS OF THE COMMUNITY ASSEMBLY**

2.1 Apologies for absence were received from Councillors Paul Scriven and Nikki Sharpe.

RESOLVED: That the sincere condolences of the Community Assembly be conveyed to Councillor Paul Scriven following the recent death of his mother.

#### **3. EXCLUSION OF PUBLIC AND PRESS**

3.1 No items were identified where resolutions may be moved to exclude the public and press.

#### **4. DECLARATIONS OF INTEREST**

4.1 There were no declarations of interest.

#### **5. PUBLIC QUESTIONS AND PETITIONS**

##### **5.1 Public Questions**

Members of the public asked questions and responses were given as follows:-

(a) Alan Wellings, on behalf of the Broomhill Forum, and relating to:-

(i) the Highways PFI Project:-

(A) Questioned whether, in the absence from the publicly accessible documents of any reference to safeguarding the streetscape in the Broomhill Conservation Area, the Community Assembly could seek agreement now and at future stages of negotiation and operation of the contract about how the distinctive features of the Conservation

Area would be safeguarded and how its character could be enhanced;

- (B) questioned whether, as the work was planned and specified, it should conform to and be guided by the Broomhill Conservation Area Management Plan, adopted by the City Council in December 2007, and referring to particularly vulnerable elements of the streetscape such as stone kerbs, stone setts, stone paving, stone steps, cast iron drains, traditional gas streetlights and cast street signs/nameplates; and
- (C) questioned whether clear arrangements could be made and published, whereby anyone wishing to raise issues about what is taking place or how work was being undertaken, was able to contact an officer who had the relevant authority to take action and not simply to pass on messages.

It was understood that, as part of the specification for the Project, it was not likely that there would be any enhancements to the street scene, and that any replacement works would be carried out on a 'like for like' basis. When the preferred bidder was chosen, a dialogue would commence in terms of the detail of the works and it was hoped that, at this stage, there would be consultation with the Community Assembly and the wider public. It was also important to ensure that there was as much flexibility as possible in the contract; and

(ii) the Broomhill Library:-

- (A) raised concerns with regard to the lack of consultation with the Forum on the suitability of the proposed new location for the Broomhill Library in Willis House. He stated that the Forum's Library Sub-Group had been assured that prior to any decision being made, its members would be invited to inspect the property and make their own judgements about its suitability. This had not happened and the Forum had discovered that the Cabinet, at its meeting held on 21<sup>st</sup> March 2012, had agreed to initiate a process of negotiation for the acquisition of the premises. The Forum had therefore requested, as a matter of urgency, that the Library Sub-Group be invited to inspect the premises and that proper account should be taken of any comments following such inspection. In addition to this, the Forum requested that the Library staff at the existing library had an opportunity to inspect the proposed site and provide the Forum with their views on its suitability; and
- (B) Indicated that the Forum was concerned about the consequences of a possible 'swap' of the current library building and the other properties in Broomhill and that if such a swap deal was completed, Members should urge that clear restrictions were put on the future use of the current library building, perhaps in a form of covenant, so that it may revert to family use.



Dave Hempshall, Head of Asset Management, Property and Facilities Management, stated that a developer had recently approached the Council, asking if it was willing to accept a swap deal. He had met with Andrew Milroy, Head of Libraries, Archives and Information, and had both viewed the property and considered it suitable. An instruction had then been given to officers to pursue a possible deal with the developer and a report on this proposal had been submitted to the Cabinet at its meeting held on 21<sup>st</sup> March 2012. The developer had since indicated that he would not be interested in a swap deal in terms of the existing library building, therefore the Council would be looking to sell the property. It was the intention to sell the property as a residential property or similar, and the Council had the powers to place whatever planning restrictions it wanted to in terms of its future development.

It was reported that arrangements would be made for a visit to Willis House by interested parties, and for a report on the visit to be made at the next Community Assembly Members' briefing or Community Assembly meeting. It was also requested that the Community Assembly Manager should facilitate consultation with Members of the Crookes and Fulwood Wards.

- (b) Richard Attwood questioned, whilst not being in agreement with the piecemeal 20 mph speed limits roll out strategy for the City, if the Community Assembly could clarify how it proposed to involve the public and interest groups, such as 20's Plenty for Sheffield, in the selection of an area and also, how it proposed to provide information regarding the value of such an initiative, given the Council's stated intent to adopt it City-wide in due course.

The Community Assembly Manager stated that a report on a proposed implementation strategy for the introduction of 20 mph speed limits in residential areas of the City had been submitted to the Cabinet Highways Committee at its meeting on 8<sup>th</sup> March 2012. It was planned that a report on the proposals would be submitted to the next Community Assembly briefing meeting at which Members would look at the proposals, together with the comments and suggestions from members of the public. They would also look at how further consultation could be held with the public. Members reported that whilst there had been success in terms of vehicle speed reduction on smaller roads within those 20 mph zones already established, speeds had not been reduced on the main roads within the zones, and it was acknowledged that there was a need for better enforcement. Ian Wheeldon, Community Assembly Highways Link Officer, confirmed it was national policy not to include A and B roads within 20 mph zones and there was flexibility as to whether C roads could be included.

The Community Assembly Manager referred to six zones, as suggested by the public, and which included Hanover, Winn Gardens, Taptonville, Harcourt Road/Crookesmoor Road, Endcliffe Vale, Burnaby Crescent

and Sharrow Vale.

- (c) Grenville Wilkinson questioned why the Council won't implement 20 mph zones on bus routes and queried the overall cost of introducing a 20 mph limit on one road.

Ian Wheeldon stated that there were a number of 20 mph zones on bus routes and that, in terms of the costs, the implementation of a scheme with several features was considerably more expensive than a sign-only scheme. He stated that whilst the Community Assembly could fund a number of small schemes from its Small Highway Schemes Budget, there were plans to implement a larger scheme within the Community Assembly boundary comprising up to six roads.

- (d) Bernard Little questioned whether it was too late to include proposals for the implementation of 20 mph schemes as part of the Highways PFI Project.

It was stated that agreement on what was to be included in the contract for the Project had been concluded two years ago.

## **6. MINUTES OF LAST MEETING**

- 6.1 The minutes of the meeting of the Community Assembly held on 26<sup>th</sup> January 2012, were approved as a correct record and, arising therefrom, it was reported that:-

- (a) the Director of Culture and Environment had agreed to consider changing the sign in Ruskin Park, from referring to a proposed 'MUGA' (Multi-Use Games Area), to a proposed 'Games Area' to avoid any confusion for members of the public;
- (b) a report on the results of the Central Walkley Traffic Survey would be submitted to the Community Assembly briefing meeting on 19<sup>th</sup> April 2012, and to the next meeting of this Community Assembly, for consideration;
- (c) the owners of the Dam House Restaurant had made an application to licence the premises as a pub/restaurant, and the application would be considered by the Licensing Sub-Committee at its meeting to be held on 3<sup>rd</sup> April 2012. Several objections had been made to the application, focusing mainly on the potential for noise nuisance due to the late night opening hours proposed on Thursdays, Fridays and Saturdays;
- (d) the request made by Damian Davis for funding to assist him in the organisation of an event known as 'Fun in the Sun' had been included on the Community Assembly's database, and would be determined once the budgets had been set. Details of the request had also been forwarded to the East Community Assembly Team, as the actual event was due to take place in that Assembly's area;

- (e) the request for a 20 mph sign on Exeter Drive had been included on the Assembly's list of Small Highways Schemes, which would be considered during the 2012/13 financial year; and
- (f) whilst it was unlikely that regular meetings of the Cabinet would be held within communities across the City, the 'Meet the Cabinet' sessions held recently prior to the Community Assembly meetings had been viewed as a success and would be held on an annual basis.

## **7. CENTRAL COMMUNITY ASSEMBLY PLAN 2011/12 - UPDATE**

- 7.1 The Community Assembly Manager submitted a report containing an update on the Central Community Assembly Plan 2011/12, including information on whether elements of the Plan had been completed/achieved, were in progress or were struggling to succeed. The report indicated that the majority of projects had either been completed or were in progress.
- 7.2 A member of the public commented that there was not enough in terms of projects for older people in the Plan and that this should be addressed in the Assembly's Plan for 2012/13.
- 7.3 In response to a question from Richard Atwood in terms of the progress regarding the Walkley Active Travel Corridor, the Community Assembly Manager stated that a report on this project would be submitted to the Community Assembly Members' briefing meeting on 19<sup>th</sup> April 2012.
- 7.4 The Community Assembly:-
  - (a) noted the contents of the report on the Community Assembly Plan 2011/12, together with the comments now made; and
  - (b) welcomed the progress being made in terms of the projects set out in the Plan.

## **8. CENTRAL COMMUNITY ASSEMBLY DISCRETIONARY BUDGET 2012/13**

The Central Community Assembly Manager submitted a report containing proposed allocations from the Central Community Assembly Discretionary Budget 2012/13.

### **8.1 Decision Taken**

RESOLVED: That the Community Assembly:-

- (a) regard having been had to the Sheffield City Strategy and to the relevant guidance of the Secretary of State, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental wellbeing of residents of the Central Community Assembly area;

- (b) allocates the following sums from the Discretionary Budget 2012/13, subject to the final confirmation of the budget:-

<u>Project</u>	<u>Amount (£)</u>
Additional Youth Activities	35,000
Environmental Improvement Team	15,000
Events Budget	8,000
Small Grants	30,000
Healthy Communities	15,000
Additional ESOL Provision	7,000
Bring out Your Rubbish Days	4,000
Churches Together in Broomhill and Broomhall	7,000
Outcomes from Broomhill Ward Action Plan	5,000
Additional Street Cleaning - Broomhill Ward	5,000
Community First Emergency Match Funding Pot	4,000
Engagement via ZEST	5,000
Learning Champion - Walkley Ward	6,000
Hillsborough Advice Service Debt Worker	4,271
Learning Champion - Hillsborough Ward	6,000
Broomhall Centre Manager	6,000
City Centre Engagement	3,000
Learning Champion - Sharrow and Broomhall	10,000
Additional Street Cleaning - Central Ward	3,000
Sharrow Ranger Post	10,000
Broomhall Forum	3,000;

- (c) delegates authority to the Central Community Assembly Manager, in consultation with the Chair of the Assembly, to work up and agree the details of the proposed allocations and projects set out in this report; and
- (d) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements and on such terms that she considers appropriate.

## 8.2 Reasons For The Decision

The allocation of the Discretionary Budget will ensure activity takes place to address some of the priorities as identified in the Central Community Assembly Plan, namely:-

- Things for young people to do
- Education, jobs and incomes
- The environment
- Good shops and local services
- Traffic and parking
- Community support and people getting on together
- Health
- Community Safety.

### 8.3 Alternatives Considered and Rejected

Several alternative projects had been considered, but had not currently been recommended for funding, including:-

<u>Project</u>	<u>Amount (£)</u>
Continuation of Additional Post for Assembly Team	41,352
Community Safety Budget	10,000
Parks and Open Spaces – Additional Allocation	35,000
Seats in Bus Shelters	1,000
Sheffield General Cemetery – Staff Costs	9,125
Local Engagement via Forums - Sharrow Community Forum	Up to 10,000
Broomhall Study Support	Up to 10,000
Outcomes from Broomhall Neighbourhood Plan	5,000

(NOTE: Prior to the passing of the above resolution, an amendment moved by Councillor Rob Murphy and seconded by Councillor Jillian Creasy, recommending that £23,000 be held back, to be taken from other projects, and used, if required, to part-fund an additional post of Safer Neighbourhood Officer, if it is found that there was a need for extra provision in this area following the reorganisation of the Safer Neighbourhood Teams, was put to the vote and negatived.

The votes on the amendment were requested to be recorded and were as follows:-

<b>For the Amendment</b> (2)	- Councillors Rob Murphy and Jillian Creasy
<b>Against the Amendment</b> (8)	- Councillors Janet Bragg, Ben Curran, Bob Johnson, Diane Leek, Mohammad Maroof, Shaffaq Mohammed, Joe Taylor and Stuart Wattam

**9. STAFFING CHANGES**

**9.1 Ian Wheeldon, Community Assembly Highways Link Officer**

The Community Assembly Manager reported that following a re-organisation of duties within Development Services, Ian Wheeldon was attending his last meeting of the Community Assembly in his capacity as the Assembly's Highways Link Officer.

RESOLVED: That the thanks and appreciation of the Community Assembly be conveyed to Ian Wheeldon for the valuable work carried out during the past three years as the Community Assembly's Highways Link Officer.

**9.2 Andy Shallice, Community Assembly Planning and Performance Officer**

The Community Assembly Manager reported that Andy Shallice, Community Assembly Planning and Performance Officer, would be leaving the Community Assembly Team with effect from the end of March, 2012, to take up a new post of Cohesion, Migration and Safety Officer.

RESOLVED: That the thanks and appreciation of the Community Assembly be conveyed to Andy Shallice for the valuable work carried out during the past three years as the Community Assembly's Planning and Performance Officer.

**10. DATE OF NEXT MEETING**

- 10.1 It was noted that the next meeting of the Community Assembly would be held on Thursday, 21<sup>st</sup> June 2012, from 6.00 pm to 8.00 pm, at the Quaker Meeting House, St James' Street, to be confirmed.

**SHEFFIELD CITY COUNCIL**

**CENTRAL COMMUNITY ASSEMBLY**

**Meeting held 16<sup>th</sup> May 2012**

PRESENT: Councillors Janet Bragg, Jillian Creasy, Ben Curran, Jayne  
Dunn, Neale Gibson, Bob Johnson, George Lindars-Hammond,  
Mohammad Maroof, Shaffaq Mohammed, Robert Murphy, Nikki  
Sharpe and Stuart Wattam

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1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2. **APPOINTMENT OF CHAIR**

RESOLVED: That Councillor Ben Curran be appointed Chair of the Central  
Community Assembly

3. **DAY AND TIME OF MEETINGS**

RESOLVED: That meetings of the Assembly be held on a quarterly basis on  
dates and times to be determined by the Chair.

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**SHEFFIELD CITY COUNCIL  
Central Community Assembly  
Report**

**Report of:** Highways Link Manager /Central Community Assembly Manager

**Date:** 21<sup>st</sup> June 2012

**Subject:** Central Assembly Highways Budget 2012/13

**Author of Report:** Rebecca Maddox  
Central Community Assembly Manager  
[Rebecca.maddox@sheffield.gov.uk](mailto:Rebecca.maddox@sheffield.gov.uk) 0114 205 3049

Andrew McKie  
Highways Link Manager  
[Andrew.McKie@sheffield.gov.uk](mailto:Andrew.McKie@sheffield.gov.uk) 0114 27 34286

**Summary:**

Each Assembly has been allocated £40,000 for Highways schemes in 2012/13. This report sets out ideas for spending this sum, including:

- Speed Indication Device Rotation and new sites - £2664 plus £415 for each new site
- Walkley Traffic Review – implementation - £12,500
- Bundle of yellow lines – up to £10,000
- One minor 20mph zone - £5000
- PFI-related complementary work – up to £9500

**Reasons for Recommendations:**

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Traffic and Parking is one of the Central Assembly Community Plan priorities. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year, but the proposals set out in the report respond to requests from local residents, and build on the work carried out through the Walkley Traffic Review last year.

## Recommendations:

That the Central Community Assembly:

- (1) Regard having been had to the Sheffield City Strategy and to the relevant Secretary of State's guidance, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the Central Community Assembly Area;
- (2) Considers the information contained within this report and allocates the following sums from Central Assembly Highways Budget 2012/13:
  - Speed Indication Device Rotation and new sites £2664 plus £415 for each new site
  - Walkley Traffic Review – implementation - £12,500
  - Bundle of yellow lines – up to £10,000
  - Minor 20mph zone works - £5000
  - PFI-related complementary work – up to £9500
- (3) Delegates to the Highways Link Officer and Central Assembly Manager the ability to adjust the precise sums within the areas of spend outlined in (2), and to apply any underspend from 2011/12 to the same projects.

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## Background Papers:

**Category of Report:** OPEN

### Statutory and Council Policy Checklist

<b>Financial Implications</b>
YES Cleared by: Liz Orme
<b>Legal Implications</b>
YES Cleared by: Julian Ward
<b>Equality of Opportunity Implications</b>
NO Cleared by:
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
NO
<b>Community safety implications</b>
NO
<b>Human resources implications</b>

NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

### 1. Summary

Each Assembly has been allocated £40,000 for Highways schemes in 2012/13. This report sets out ideas for spending this sum, including:

- Speed Indication Device Rotation and new sites - £2664 plus £415 for each new site
- Walkley Traffic Review – implementation - £12,500
- Bundle of yellow lines – up to £10,000
- Minor 20mph zone works - £5000
- PFI-related complementary work – up to £9500

### 2. What does this mean for people within the Central Community Assembly Area?

The allocation of £40,000 for small Highways works via the Community Assembly allows some of the issues and priorities of local people to be addressed. If agreed, the proposed Highways spend set out in this report will allow 12 sites to be visited by a Speed Indication Device; will see parking improvements on South Road; allow a number of double yellow line schemes to go forward; the implementation of a 20mph zone on Winn Gardens; and allow the Assembly to capitalise on PFI works in making minor improvements in a timely and economical fashion.

### 3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of one of the priorities in the Central Community Assembly Plan – Traffic and Parking - thus benefiting residents in the Central Assembly Area.

The funding also supports the City Council’s priorities, values and outcomes as set out in the Corporate Plan ‘Standing Up For Sheffield’. In particular:

#### Priorities

- Supporting and protecting communities

#### Values

- Spend public money wisely
- Enable individuals and communities

#### Outcomes

- A Great Place to Live

#### 4. Full Proposal

4.1 In previous financial years, the Assembly has had a large devolved budget for highway schemes (£275,000 in 2009/10 and 2010/11, reduced to £75,000 in 2011/12). This had allowed a number of large schemes (over £10,000) to be progressed, together with a minor works budget for small works (over the last two years £40,000 has been allocated each year for minor works).

4.2 In the current financial year 2012/13, the Highways Budget allocation to each Assembly has been reduced to £40,000. In this context, it will no longer be possible to fund large schemes, but the Central Assembly can still choose to fund a variety of smaller schemes.

4.3 Over recent years, Assemblies have developed a list of larger scheme requests for consideration, from members of the public. It is proposed to write to all large scheme requesters, to let them know that the Assembly cannot currently fund their requests, but that the list will be referred to corporate Highways for consideration.

4.4 In summary, it is proposed that the Assembly allocates the 2012/13 Highways budget as set out in the following table. Each item is discussed in more detail below.

Project	Sum
a. Speed Indication Device (SID) rotation	£ 2664 plus £415 for one new site
b. Walkley Traffic Review - implementation	£12,500
c. 'Bundle' of yellow lines with one Traffic Regulation Order	Up to £10,000,
d. Minor 20mph scheme works (Winn Gardens as first priority, any balance to Hanover)	£ 5000
e. PFI-related work e.g. tactile paved crossings	Up to £ 9,500,
	<b>£40,000</b>

##### a. SID rotation

The Assembly has purchased 2 Speed Indication Devices (SIDs), which can each be sited at 6 locations throughout the year on an 8-week rotation cycle. The costs of moving the SIDs and downloading and analysing the data from them costs £2664 for the year.

The Assembly has currently identified 17 sites which have been visited by a SID or have been nominated to do so. Members are asked to choose 12 sites from these. New sites will cost £415 per site for the post and installation.

The 12 proposed sites for 2012/13 are:

- Harcourt Road - new site
- Walkley Bank Road, lower stretch - new site
- Crookesmoor Road, upper stretch - new site
- Howard Road, relocated - new site
- Oxford Street - new site.

- Hallowmoor Road, to help enforce the 20mph scheme
- Manchester Road
- Abbeydale Road, Rude Shipyard - out of town
- Loxley Road near Riverside Close
- Brocco Bank
- Crookes Road
- Cemetery Road - out of town

This list includes 5 new sites. One site can be funded as part of the £40,000 allocation; the other 4 sites (£415 x 4 = £1660) can be funded from around £2000 carry-forward from last year's Highways budget.

#### b. Walkley Traffic Review Implementation

During 2011, a traffic consultation exercise was undertaken for central Walkley, funded by the Assembly, linking in with the proposed Walkley Active Travel Corridor (from South Rd – the University – City Centre).

Based on the highest priority items identified via the public consultation work, it is suggested that an allocation of £12,500 is made to allow for alterations to existing waiting restrictions on South Road, between Walkley Lane and Cundy Street, to provide better parking opportunities for shoppers. This would be in keeping with many of the comments made during the consultation.

This would also include improving two of the bus stops with tactiles and kerbs.

These proposals may well use the full suggested allocation on its own when a nominal allowance for a TRO plus some additional consultation is added to the works cost. However any underspend of the £12,500 could be used on some of these additional measures.

- Advance Stop Lane on South Road at Walkley Lane
- Road markings/limited waiting in each of the car parks on Freedom Road and Cundy Street
- Cycle stands as necessary

#### c. 'Bundle' of yellow lines with one Traffic Regulation Order

The Assembly receives many requests for single or double yellow lines, which as individual schemes are prohibitively expensive as they require a Traffic Regulation Order (TRO) of £2-3000. However, a bundle of schemes could be set under a single TRO.

Members are recommended to prioritise the following 8 requests (two per ward) on the understanding that not all may be funded this year; but if they cannot be completed this year, they would be top priority next year for completion.

#### **Central Ward**

1. Glover Rd, to protect dropped kerbs near the Madina mosque
2. Lancaster St, to protect vehicle entrance at Kelham Mills flats

### **Broomhill Ward**

1. Burns Road
2. Chesterwood Drive.

### **Walkley Ward**

1. Palm Street
2. Orchard Road.

### **Hillsborough Ward**

1. Proctor Place
2. Ben Lane, either side of junction with Laird Avenue

#### d. One minor 20mph scheme (Winn Gardens or Hanover)

Members are aware of two minor 20mph zones which could be funded from their own Highways budget this year:

- Hanover Estate – additional signage and lining to reinforce existing 20mph limit. Estimated cost £3-4000.
- Winn Gardens – creation of 20mph speed limit across the estate. Estimated cost £5-6000.

Members are recommended to allocate £5000 to minor 20mph scheme works; to agree to prioritise the Winn Gardens scheme for installation; and to request officers to manage the Winn Gardens scheme as economically as possible, with any underspend to be allocated to the Hanover scheme.

Following a recent Cabinet Report, an additional corporately-funded 20mph zone will be located within the Assembly area. Officers are currently working on costings for 4 potential areas, based on accident statistics, which will be consulted on once firmer details are available.

#### e. PFI-related work e.g. tactile paved crossings

When the PFI contract is fully operational, it may be prudent to allocate a significant part of the Assemblies budget to additional works which complement the PFI programme e.g. tactile paved crossings. This will potentially offer large savings compared with tactiles or other features being provided in isolation.

As the PFI contract will not be starting until part-way through this financial year, it is proposed to allocate a sum of up to £9500 towards these works this year.

### **5. Financial Implications**

The Central Assembly, in line with all 7 Community Assemblies, has a £40,000 Highways Budget to allocate in 2012/13, to help fulfil the priorities identified in the Central Assembly Plan. The spending proposals set out in this report do not exceed this £40,000 allocation.

### **6. Legal Implications**

The Council, as the Highways Authority for Sheffield, has the powers under Part V of the Highways Act 1980 to implement the improvements requested in this report.

This funding is allocated from the Local Transport Plan budget and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

**7. Equality of Opportunity Implications**

The Central Community Highways budget is being applied across the Assembly area, with measures which will benefit all parts of the community, including pedestrians, public transport users, car users and those with limited mobility.

**8. Human Resource Implications**

There are no specific human resource implications for the Council as a result of the allocation of this funding.

**9. Environmental and Sustainability Implications**

The proposals in this report promote responsible driving and pedestrian safety.

**10. Mitigation of Risk**

The risks relating to this proposal have been considered by the Central Community Assembly Team and Highways Officers. These risks will be regularly reviewed and monitored.

**11. Alternative Options**

Several alternative options for spend have been considered, but are not currently recommended for funding.

<b>Alternative not currently recommended for support</b>	<b>Cost</b>	<b>Comments</b>
Additional SID device	£7,000	This would provide a 3 <sup>rd</sup> SID for use around the Assembly area. However, other proposals were considered to be a higher priority.
Alternative SID sites		Members have considered a list of current and requested SID sites, and have aimed to choose the most effective sites across the Assembly area
Alternative yellow line sites		Members have considered a list of requested yellow line sites, and have aimed to choose the most pressing sites from across the Assembly area.

**12. Reasons for Recommendations**

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Traffic and Parking is one of the Central Assembly Community Plan priorities. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year, but the proposals set

out in the report respond to requests from local residents, and build on the work carried out through the Walkley Traffic Review last year.

### **13. Recommendations**

That the Central Community Assembly:

- (1) Regard having been had to the Sheffield City Strategy and to the relevant Secretary of State's guidance, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the Central Community Assembly Area;
- (2) Considers the information contained within this report and allocates the following sums from Central Assembly Highways Budget 2012/13:
  - Speed Indication Device Rotation and new sites £2664 plus £415 for each new site
  - Walkley Traffic Review – implementation - £12,500
  - Bundle of yellow lines – up to £10,000
  - Minor 20mph zone works - £5000
  - PFI-related complementary work – up to £9500
- (3) Delegates to the Highways Link Officer and Central Assembly Manager the ability to adjust the precise sums within the areas of spend outlined in (2), and to apply any underspend from 2011/12 to the same projects.





## SHEFFIELD CITY COUNCIL Central Community Assembly Report

10

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**Report of:** Central Community Assembly Manager

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**Date:** 21<sup>st</sup> June 2012

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**Subject:** Central Assembly Discretionary Budget – additional allocations.

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**Author of Report:** Rebecca Maddox  
Central Community Assembly Manager  
[Rebecca.maddox@sheffield.gov.uk](mailto:Rebecca.maddox@sheffield.gov.uk) 0114 205 3049

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### Summary:

An initial round of allocations from the Central Assembly Discretionary Budget 2012/13 was agreed at the Assembly Meeting on March 22<sup>nd</sup> 2012. This report makes proposals for some of the remaining funds in the 2012/13 allocation.

It also provides a summary of additional youth provision funded by the Assembly. An overall sum of £35,000 was agreed for this purpose at the March Assembly meeting, with the detail delegated to the Assembly Manager to arrange, in consultation with the Chair.

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### Reasons for Recommendations:

The purpose of the Discretionary Budget is to help fulfil the priorities of the Central Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

The Central Assembly Community Plan priorities are:

- Things for young people to do
- Education, jobs and incomes
- The environment
- Good shops and local services
- Traffic and parking
- Community support and people getting on together
- Health
- Community Safety

All the projects proposed for funding contribute to one or more of these priorities.

Members have to decide which projects will provide maximum impact and best value for money.

### **Recommendations:**

That the Central Community Assembly:

(1) Considers the information contained within this report and allocates the following sums from Central Assembly Discretionary funds and carry-forward:

- Mobile CCTV Camera - £4000
- Sharrow Community Forum - £6000

(2) Agrees the recommendation not to fund the projects listed in section 11 at this time.

(3) Delegates authority to the Central Community Assembly Manager, in consultation with the Chair, a) to work up and agree the details of the proposed allocations and projects set out in recommendation (1); and b) to agree the utilisation of the remaining Assembly Discretionary funds totalling £26,130, plus £2000 of carry-forward, including the power to re-visit projects in section 11.

(4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

(5) Notes the specific allocations of additional Youth Provision funding for information.

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### **Background Papers:**

**Category of Report:** OPEN

## Statutory and Council Policy Checklist

<b>Financial Implications</b>
YES Cleared by: Liz Orme
<b>Legal Implications</b>
YES Cleared by: Andrew Bullock
<b>Equality of Opportunity Implications</b>
YES (Central Community Plan EIA) Cleared by: Phil Reid
<b>Tackling Health Inequalities Implications</b>
YES
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
NO
<b>Community safety implications</b>
YES
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## 1. Summary

An initial round of allocations from the Central Assembly Discretionary Budget 2012/13 was agreed at the Assembly Meeting on March 22<sup>nd</sup> 2012. This report makes proposals for some of the remaining funds in the 2012/13 allocation.

It also provides a summary of additional youth provision funded by the Assembly. An overall sum of £35,000 was agreed for this purpose at the March Assembly meeting, with the detail delegated to the Assembly Manager to arrange, in consultation with the Chair.

## 2. What does this mean for people within the Central Community Assembly Area?

The allocation of Central Assembly Discretionary Funding ensures activity takes place to address the priorities in the Central Community Assembly Plan, across all four wards in the area, including;

- Things for young people to do
- Education, jobs and incomes
- The environment
- Community support and people getting on together
- Health
- Community Safety

## 3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of the priorities in the Central Community Assembly Plan, thus benefiting residents in the Central Assembly Area.

The projects and activity within this report contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and the Central Assembly area to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint employment and community projects and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities.
- **Vibrant**; support the community and voluntary sector in working to achieve the priorities for the area.
- **Sustainable**; ensure that future generations can enjoy the open spaces in our area and that the Assembly plays a key role in protecting our environment.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

#### Priorities

- Supporting and protecting communities

#### Values

- Spend public money wisely
- Long term view
- Enable individuals and communities

#### Outcomes

- Better Health and Wellbeing
- Safe and Secure Communities
- An Environmentally Responsible City

### 4. Full Proposal

4.1 The Central Assembly Discretionary Budget for 2012/13 is £221,401. This has been calculated on an aggregated ward basis, using a £1 per head of population allocation, and then an Index of Deprivation calculation.

Area	ID Allocation	Pop Allocation	Total Allocation	%
Broomhill	20296	17,386	£37,682	17
Central	46071	30,954	£77,025	35
Hillsborough	28195	19,034	£47,229	21
Walkley	37580	21884	£59,464	27
<b>Central CA Total</b>	<b>132,143</b>	<b>89258</b>	<b>£221,401</b>	<b>100</b>

4.2 Members have agreed that they would like to consider the needs of wards more overtly, and to work to a notional – but flexible – ward based allocation. In practice, this has resulted in around £120,000 being allocated to projects with an Assembly-wide remit, with the remaining £100,000 being allocated to ward-based projects in line with the percentages above.

At the Central Assembly Public Meeting on March 22<sup>nd</sup> 2012, Members chose to allocate £191,271, as reflected in the Minutes. This leaves £30,130 to allocate.

4.3 In addition, the Assembly has £8000 carried forward from the 2011/12 budget, which is not now needed for the purpose it was requested for. A proposal is made below to allocate £6000 of this funding.

4.4 Members are asked to consider making the following additional allocations from the Discretionary Budget:

#### 4.5 Area-wide proposal (£7401 unallocated)

<b>Project</b>	<b>Information</b>	<b>Sum requested</b>
Mobile CCTV Camera for use throughout the Assembly area, but initially on Winn Gardens	Residents have requested a mobile CCTV camera, which can be linked to the MOCAM control room. If funding is earmarked for this purpose, it is proposed to hold a workshop for Councillors and community members to explain the strengths and limitations of the system, prior to purchase.	£3500 plus £100 per movement = £4000
	<b>TOTAL</b>	<b>£4000</b> (leaving £3401 unallocated).

#### 4.6 Hillsborough proposals (£10,729 unallocated)

None.

#### 4.7 Walkley proposals (£12,000 unallocated)

None.

4.8 The Central Assembly has an additional £8,000 which has been carried forward from last year. This was for projects which were due to spend early in this financial year, but in the event the grants were able to be made within the last financial year. It is proposed that Members allocate part of this carry-forward to:

- Sharrow Community Forum - £6000

This is to address a specific circumstance, where SCF's cash flow – and viability - is being damaged by major refurbishment in their main building which has slashed rental income. The funds are designed to support SCF through this period, and to assist them in developing further building management options in the local area.

4.9 At the March Assembly Meeting, Members allocated £35,000 to additional Youth Provision in the area. Following a careful process of inviting local groups to bid for the funds, and an advisory panel including Members and officers, the Assembly Manager in consultation with the Chair made the following allocations of additional funding:

- Unity Gym Prevent Project - £4400
- Zest for Sport - £6000
- Sharrow Cricket Club - £2388
- Roshni - £5000
- Kickz (Sharrow and Broomhall) - £5000
- Extra Time (SWFC at Winn Gardens) - £5000
- 393 Club - £4300
- Pop Up (Art in the Park at Winn Gardens) - £2000
- Broomhall Forum Summer Programme - £3500

## **5. Financial Implications**

5.1 The Central Assembly has a £221,401 Discretionary Budget to allocate in 2012/13, to help fulfil the priorities identified in the Central Assembly Plan. Funds are available from within this sum to support the area-based proposals set out above. The Assembly also has £8000 of carry-forward, which needs to be reallocated.

## **6. Legal Implications**

In implementing these proposals reliance can be placed on the new 'general power of competence' (the 'GPC') conferred on the Council by Section 1(1) of the Localism Act 2011.

(Section 1(1) came into force on 18<sup>th</sup> February 2012 and provides that, "*A local authority has power to do anything that individuals generally may do.*" This is clearly a very broad power, but it must be noted that it is subject to existing or future statutory limitations.)

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council's Constitution including the Council's Contracts Standing Orders and all applicable procurement rules.

## **7. Equality of Opportunity Implications**

The Central Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the Central Community Assembly Plan (which is supported by an Equality Impact Assessment).

## **8. Human Resource Implications**

There are no specific human resource implications for the Council as a result of the allocation of this funding.

## **9. Environmental and Sustainability Implications**

These projects have a marginal environmental benefit.

## **10. Mitigation of Risk**

The risks relating to this proposal have been considered by the Central Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity throughout the coming year, to assess whether projects have been effective.

The Accountable Bodies Team will administer the distribution of funding and ensure agreed targets and outcomes are being met. They will do this through the receipt of monitoring forms from providers and by visiting projects / activity on the ground.

The Assembly Manager will ensure payments are made as per the project proposal form and are released on time as per Council rules. The projects need to be aware that all funding must be spent by 31<sup>st</sup> March 2013 and no carry forward or extension is likely.

### 11. Alternative Options

Several alternative projects have been considered, but are not currently recommended for funding.

Project not currently recommended for support	Cost	Comments
Sheffield General Cemetery Trust	£5000	A valuable but city-wide project.
Winn Gardens Boiler	£7,300 (plus £2000 match funding from P&C).  P&C cannot fund the boiler in full, due to their own budget cuts.	The boiler in Middlewood Pavilion which supplies the football changing rooms has been broken for some years, which inconveniences users, reduces the hire charge which P&C can charge, and has caused dispute between SCC and Middlewood Winners (who lease the building) regarding liability. Parks and Countryside have agreed that if the Assembly can help to fund a new boiler, maintenance will be carried out in future by Kier, thereby removing a bone of contention and improving the facility for users. <b>Defer for further discussions.</b>
Digital Inclusion Outreach Project, (Heeley Development Trust)	£4000	Computer classes. 15 sessions in Walkley Ward 15 sessions in Hillsborough Ward  <b>Considered expensive.</b>
Security Gate for Walkley Library	£900	Consider alternative funding sources
Grit bins: Bole Hills and Thoresby Road	Purchase/installation/initial fill cost of £249 Commuted sum £2054 (ongoing maintenance)	Await PFI Briefing to clarify costs
Notice board for Bole Hills / Walkley		Suggest applying to Community First

### 12. Reasons for Recommendations

The purpose of the Discretionary Budget is to help fulfil the priorities of the Central Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

The Central Assembly Community Plan priorities are:

- Things for young people to do



- Education, jobs and incomes
- The environment
- Good shops and local services
- Traffic and parking
- Community support and people getting on together
- Health
- Community Safety

All the projects proposed for funding contribute to one or more of these priorities.

Members have to decide which projects will provide maximum impact and best value for money, in a context of reduced funds being available.

### **13. Recommendations**

That the Central Community Assembly:

- (1) Considers the information contained within this report and allocates the following sums from Central Assembly Discretionary funds and carry-forward:
  - Mobile CCTV Camera - £4000
  - Sharrow Community Forum - £6000
- (2) Agrees the recommendation not to fund the projects listed in section 11 above at this time.
- (3) Delegates authority to the Central Community Assembly Manager, in consultation with the Chair, a) to work up and agree the details of the proposed allocations and projects set out in recommendation (1); and b) to agree the utilisation of the remaining Assembly Discretionary funds totalling £26,130, plus £2000 of carry-forward, including the power to re-visit projects in section 11.
- (4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.
- (5) Notes the specific allocations of additional Youth Provision funding, for information.

**Rebecca Maddox**  
**Central Community Assembly Manager**





## SHEFFIELD CITY COUNCIL Report to Central Community Assembly

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**Report of:** Community Assembly Manager

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**Date:** 21<sup>st</sup> June 2012

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**Subject:** Central Community Assembly Representation on  
Sheffield Homes Boards: Central and North West

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**Author of Report:** Rebecca Maddox, Central Community Assembly  
Manager  
0114 205 3049 [rebecca.maddox@sheffield.gov.uk](mailto:rebecca.maddox@sheffield.gov.uk)

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### **Summary:**

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Members of the Central Community Assembly have been consulted about making two nominations; one to the Sheffield Homes Central Area Board, and one to the North West Area Board. Cllr Mohammad Maroof and Cllr Bob Johnson respectively have been provisionally proposed as the reps for 2012/13. The Cabinet Member for Homes and Neighbourhoods is content with these nominations.

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**Reasons for Recommendations:** The Central Community Assembly has been requested to nominate two Sheffield City Council appointees, one to the Central Area Board and one to the North West Board.

### **Recommendations:**

The Central Community Assembly is recommended to:-

(1) have regard to the positive views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Cllr Mohammad Maroof to the Sheffield Homes Central Area Board, and Cllr Bob Johnson to the Sheffield Homes North West Area Board, and having regard to these views to nominate two members of the Assembly to these positions;

(2) request the Director of Modern Governance to refer these nominations to full Council for approval at the earliest approval; and

(3) subject to Council approval, request the Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

**Background Papers:** None

**Category of Report:** OPEN  
**Statutory and Council Policy Checklist**

<b>Financial Implications</b>
NO Cleared by:
<b>Legal Implications</b>
YES Cleared by: Andrew Bullock
<b>Equality of Opportunity Implications</b>
NO Cleared by:
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
NO
<b>Economic impact</b>
NO
<b>Community safety implications</b>
NO
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## **1. Summary**

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Members of the Central Community Assembly have been consulted about making two nominations; one to the Sheffield Homes Central Area Board, and one to the North West Area Board. Cllr Mohammad Maroof and Cllr Bob Johnson respectively have been provisionally proposed as the reps for 2012/13. The Cabinet Member for Homes and Neighbourhoods is content with these nominations.

## **2. What does this mean for people within the Central Community Assembly Area?**

Part of the governance structure of Sheffield Homes includes Area Boards, the purpose of which is to:

"provide a focus on services and customers in a local area, to ensure that Sheffield Homes services are responsive to the varying needs of different communities in Sheffield".

## **3. Outcomes and Sustainability**

This proposal fits in with the values and outcomes of the Corporate Plan 2011-14 'Standing up for Sheffield'.

### **Values**

- Spend public money wisely
- Enable individuals and communities
- Working better together

### **Outcomes**

- A Great Place to Live
- Safe and Secure Communities

## **4. Full Proposal**

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Sheffield Homes are a key partner in each of the Assembly Areas. They have named senior officer representation on each of the Partner Panels and have worked closely with the Assembly Teams on a number of projects and initiatives.

The Area Boards meet on a bi-monthly basis and the agendas focus on service delivery by the Company at an area level. They provide a key link in

the Company's governance structure between the Board of Directors, Tenants' and Residents' Associations (TARAs), Local Housing Partnership groups and tenants.

The composition of Area Boards is as follows: -

- 5 tenants.
- 4 independents.
- 2 Sheffield City Council appointees.
- A maximum of one leaseholder may take one of the tenant places on each Area Board.

The expectation is that the Assembly's nominees would provide the formal link between the work of the Assembly and Sheffield Homes, further strengthening the partnership relationships and reassuring tenants and residents that there is an additional opportunity for influencing the work priorities of the Assembly and also ensuring that opportunities for joint work are not missed.

The practice of Assemblies making nominations to the Sheffield Homes Area Boards, promotes closer working relationships between tenants and the members of the Assembly. This increases the influence of and helps to inform the decision making of the Assemblies.

The boundaries of the Central Assembly are different from those of the Housing areas. Significant parts of both the Central and North West Housing Areas fall within the Assembly boundary. Therefore, one representative for each of these Housing Boards is being requested from the Central Community Assembly.

Members of the Central Community Assembly have been consulted and have provisionally proposed Cllr Mohammad Maroof as the nominee to the Central Board, and Cllr Bob Johnson as the nominee to the North West Board. The Cabinet Member for Homes and Neighbourhoods is content with these nominations.

Although the function of nominating Council representatives to the Area Boards has been allocated to the Community Assemblies, under the Council's arrangements for discharging 'local choice functions', the actual appointment of the nominees is a non-executive function reserved to Full Council. The Assembly's nominations will therefore need to be referred to Council for endorsement.

## **5. Financial Implications**

There are no specific financial implications arising from this proposal.

## **6. Legal Implications**

There are no specific legal implications arising from this proposal, other than that the appointees will need to be mindful of their legal role and responsibilities when serving on the local Board.

## **7. Equality of Opportunity Implications**

There are no specific equality of opportunity implications arising from this proposal

## **8. Human Resource Implications**

There are no specific human resource implications arising from this proposal.

## **9. Environmental and Sustainability Implications**

There are no specific environmental and sustainability implications arising from this proposal.

## **10. Mitigation of risk**

The expectation is that the nominees will provide the formal link between the work of the Assembly and Sheffield Homes. There is a need to ensure that there is a framework to allow the nominees to formally feedback to the Assembly at regular intervals.

If a nominee is no longer able to fulfil this role (temporarily or permanently) then the Assembly will have to provide a substitute as and when that situation arises.

## **11. Alternative Options**

The Central Community Assembly could consider alternative nominees to the Councillors proposed.

## **12. Reasons for Recommendations**

The Central Community Assembly has been requested to nominate two Sheffield City Council appointees, one to the Central Area Board and one to the North West Board.

## **13. Recommendations**

The Central Community Assembly is recommended to:-

(1) have regard to the positive views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Cllr Mohammad Maroof to the Sheffield Homes Central Area Board, and Cllr Bob Johnson to the Sheffield Homes North West Area Board, and having regard to these views to nominate two members of the Assembly to these positions;

(2) request the Director of Modern Governance to refer these nominations to full Council for approval at the earliest approval; and

(3) subject to Council approval, request the Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

**Rebecca Maddox**  
**Central Community Assembly Manager**

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